

City of Edna Bay - Regular Meeting

1 — Meeting Date, Place and Call to order:

This Regular meeting was held on Monday, August 8th, 2021 via Cisco WebEx teleconference. Mayor Poelstra called the meeting to order at 6:03 PM.

2 — Roll Call:

Tyler Poelstra	- Mayor / City Council	(Present)
Karen Williams	- Vice Mayor / City Council	(Present)
Myla Poelstra	- Clerk + Treasurer / City Council	(Present)
Mike Williams	- City Council	(Present)
Sandy Henson	- City Council	(Present)
Paul Haag	- City Council	(Present)
Doris Greif	- City Council	(Present)

2.1 — Public Participants:

Katie Buss	Joe Wargi	Sharon Wargi	Camille Cattani	Roger DiPaolo
Louise DiPaolo				

3 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Mayor Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

- 1: Regular Meeting Minutes of June 14th, 2021 - No questions.
- 2: Special Meeting Minutes of June 18th, 2021 - No questions.
- 3: Special Meeting Minutes of June 23rd, 2021 - No questions.
- 4: Special Meeting Minutes of June 24th, 2021 - No questions.
- 5: Special Meeting Minutes of June 29th, 2021 - No questions.

Consensus of the public attendants was taken in favor, no objections were noted.

Motion:

Mayor Poelstra moved to approve the consent agenda as presented.

- *Seconded by Councilor (Mr.) Williams*
- **Approved by unanimous vote of the council**

3.1 — Business:

Old Business:

- a: *Draft Municipal Code "Title 7 - Harbor Facilities" (Pending Availability), Discussion and Decision.*

New Business:

- a: *Putting Remnant Outer T-Float Out to Bid, Discussion and Decision.*
- b: *Revising BFF Bulk Sales Policy, Discussion and Decision.*

4 — Mayor's Report:

Mayor Poelstra reported that he is working on fact finding for what liabilities exist and what it would take for the City to install one of the old DOT floats behind Crab Apple Island. We are still waiting on DOT to formally close out the Harbor Upgrade project. Title 7 - Harbor Facilities drafting is still underway with our LGS's, but a complete draft is not yet available for review and discussion. Lastly, the 2021 General Election process is underway and the timeline is posted.

5 — Clerk's Report:

No report.

6 — Treasurer's Report:

Myla Poelstra read back the Treasurer's Report. There were no questions.

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Committee Reports

7.1 — Dock Committee:

Tyler Poelstra (Dock Chairman) explained the City is continuing to wait on DOT to finalize the harbor project, and on our LGS's to complete the draft Title 7 - Harbor Facilities municipal code.

7.2 — Road Committee:

Michael Williams (Road Chairman) said he had nothing new to report until the City can break some rock to use for road repairs.

7.3 — EMS Committee:

Karen Williams (EMS Administrator) reported that Donna Paul will be in Edna Bay on August 18th. She'll be taking appointments at Camille's rental cabin, but will not be doing blood draws on this trip.

7.4 — Search & Rescue Committee:

Roger DiPaolo (Chairman) had no report.

7.5 — Fire Committee:

Brian Mortensen (Fire Chief) had no report.

7.6 — Fish & Game Advisory:

No report.

7.7 — Bulk Fuel:

Tyler Poelstra (Plant Manager) reported that he expect to take the next delivery in September or October.

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Old Business

Item A - Draft Municipal Code "Title 7 - Harbor Facilities":

Mayor Poelstra stated that the draft has not yet been fully prepared by our LGS's and that this item is tabled.

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New Business

Item A - Putting Remnant Outer T-Float Out To Bid, Discussion and Decision:

Mayor Poelstra summarized the previous discussion on this item, and suggested that the City only put out to bid the outer T-Float at this time while he continues to work on seeing how the main portion of the old DOT float could be re-used by the City. He noted that the outer T-Float is more damaged than the main portion and said he would like to see the main portion of the old dock put out to bid at a later date.

Discussion took place around this topic. Councilor Haag asked why should the City sell only one and not both floats at the same time. Mayor Poelstra said there is a notable difference in asset value in each float, and felt it would be best for the City to get rid of the lower value float initially and keep the valuable float for a little longer while the City works on the previous questions about re-using it.

Bid process will follow other asset liquidations carried out by the City.

Consensus of the public attendants was taken in favor of putting the outer T-Float out to bid, no objections were noted.

Motion:

Mayor Poelstra moved to put the outer T-float out to bid to the highest bidder with closing by the next Regular Meeting.

- *Seconded by Councilor Haag*
- **Approved by unanimous vote of the Council**

Item B - Revising BFF Bulk Sales Policy, Discussion and Decision:

Mayor Poelstra explained that after reviewing Petro's invoice format, it prompted him to want the City to include a similar late payment fee policy. Payment should be due upon receipt, and if not paid by the 30 day mark a percentage of the total charge will be added as a penalty fee, similar to Petro's policy.

Since Petro is reselling to us, and we are reselling to others, it makes sense to include a similar policy. Councilor Haag felt the City should remove the bulk fuel discount and the option to invoice for fuel purchase. The details of the policy change were discussed. It was agreed to add and item to the next agenda to discuss changing the bulk discount.

Consensus of the public attendants was taken in favor of the bulk fuel invoice changes, as discussed, no objections were noted.

Motion:

Councilor (Mrs.) Poelstra moved to add payment-due language to our bulk fuel invoices:

- a) Net 30 days
- b) Acceptance of products constitutes agreement
- c) Payment terms are 30 days from invoice date
- d) All invoices not paid will be subject to a 1% late penalty; with further penalty accruing every 15 days until paid
- e) Purchaser is responsible for interest, court costs, and attorney fees incidental to collection

- *Seconded by Councilor (Mrs.) Williams*

- **Approved by unanimous vote of the Council**

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Persons to Be Heard

None.

Adjournment

Mayor Poelstra moved that the meeting be adjourned.

Motion to adjourn seconded by Councilor (Mrs.) Williams.

Meeting adjourned at 7:04 PM.